EDUCATION

A.A.S. in Full-Stack Web Development Central Piedmont Community College – Charlotte, NC Graduated: May 2025 (President's List & Dean's List)

Key Courses: HTML, CSS, JavaScript, React, Node.js, Python, SQL, Database Systems, Project Management

CERTIFICATIONS

Front-End Development Fundamentals – Dec 2024 Information Technology Fundamentals – May 2024 Information Technology – Python – May 2025

TECHNICAL SKILLS

- Web Development: HTML, CSS, JavaScript, Node.js, React
- Programming Languages: Python, SQL
- Tools & Technologies: Git, GitHub, MySQL,
 REST APIs, Red Rover
- Other Skills: Microsoft Office Suite, Project Management, Financial Reporting,
 Troubleshooting

CORE STRENGTHS

- Strong written and verbal communication
- Team leadership and collaboration
- Strategic and analytical thinking
- Problem-solving and adaptability
- Results-driven and highly motivated

VOLUNTEER PROJECTS

Boys and Girls Club of America:

Youth Financial Literacy and Entrepreneurship

Anthony Marrow Charities:

Co-Chair Adult Financial Literacy Program

Lady Love Empowerment Scholarship Fund:

Lady Love Empowerment Scholarship

980.248.9417

Apotts002@gmail.com Charlotte, NC

ADRIENNE LOVE

PROFESSIONAL PROFILE

Recent college graduate with hands-on experience in web development, programming, and project management. Proven leadership, financial, and customer service background, paired with coursework in HTML, CSS, JavaScript, Python, SQL, Node.js, React, and database development. Seeking an entry-level role in a tech-forward organization where I can grow as a developer while contributing technical and interpersonal strengths.

WORK EXPERIENCE

Administrative Assistant | Treasurer | Senior Admin Charlotte-Mecklenburg Schools November 2022- Present

- Managed payroll and financial records using Red Rover and Oracle, ensuring accurate and timely processing in line with district policies
- Maintained up-to-date records for auditing and compliance purposes
- Provided daily tech support for staff and students (computers, printers, iPads)
- Interacted with parents, staff, and visitors, providing professional and effective customer service
- Supported leadership with scheduling, reporting, and data entry tasks

Real Estate Agent Jennings Real Estate Group

April 2018- Present

- Guided clients through the home buying process, from initial consultation to closing
- Managed property showings, client communications, negotiations, and closing logistics
- Assisted in renovation planning, property staging, and resale strategies to maximize value

Sort Supervisor

United Parcel Services

November 2019- January 2022

- Supervised daily team logistics and implemented efficient package sorting procedures
- Trained staff on handling protocols and ensured adherence to safety and company standards
- Utilized tracking technology and performance data to monitor productivity and improve operational efficiency

Personal Banker Wells Fargo

June 2014 - August 2018

- Supported clients with banking needs, account services, and loan applications
- Managed personal and business accounts, improving client retention through strong relationship building
- Performed risk assessments and delivered personalized financial solutions to meet individual customer goals